

Branham Hills Girls Softball
BOARD OF TRUSTEES MEETING
February 5, 2015
7:00pm

I. CALL TO ORDER – 7:05pm

Attendees: Butch Coyne, Kamal Arcot, Cheri Theobald, Michael Bower, Dan Liddle, Jen Hickey, Heather Bankoski, Floyd Killen, James Reddell, Erika Reddell, Richard Popejoy, Stacey Hilton, Wes Paik, Jason Hilton, Steve Low, Nicole Hancock, Ron Chun, Kelly Dierkes, James Bankoski

II. REVIEW OF PREVIOUS MINUTES –

- a. Dan motioned to approve the minutes from last time and Butch seconded the motion. Motion approved.

III. EXECUTIVE BOARD REPORTS

- President – Michael
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- Vice President – Butch
 - All signs/banners are down now. Please pick up or let Butch know if see any still up.
 - Keys: all DivReps should have keys. Some 6U and all 8U, 10U, 12U/14U HEAD coaches will get them.
 - Will be reviewing/updating the rules and notifying everyone. Will almost entirely be based upon ASA rules.
 - Butch will meet DivReps regularly to help them.
- Player Agent – Jen
 - 12U and 14U will be combined into AAAA Division level with three evenly balanced teams.
 - Current registration: 6U is at 50 players, 8U at 72, 10U at 49, AAAA at 39.
 - Due to weather, the icecream/donut social is moved indoors at Leitz at 10am on Saturday. As many board members there as possible as they work on their teams and get an orientation. Jen reminded coaches to reach out—they just got the teams assigned yesterday, though.
 - Registrations should end between 215-225.
- Secretary report –Dan
 - Ongoing distribution list updating, coaching evaluation forms created, sent out coaching tools/documents/gameplan templates, considerable executive board discussions and decisions, general fun all-around. ☺
- Treasurer report - Cheri
 - We are insured through 2016.

- Updated the group on bank balance and **[AI]** will provide an update on how much money is currently budgeted for facilities work.

IV. SEASONAL BOARD REPORTS

- Facilities - Butch
 - Butch distributed a list of potential facilities projects to discuss and prioritize. Three areas: Family work day (first Sunday in March) need volunteers, Non-volunteer projects (roof damage repair, sprinkler repair, etc.) facility purchases needed (good lockable storage cabinet), possible additional picnic tables and umbrellas. Major projects: critical is Field C backstop to of fence replacement, extending fence-lines from dug-outs, get volunteer for concrete work, roofing and so forth, service/preparation for flooding, etc.
 - Golf cart has hole in gas tank, Nick Checklenis will get it repaired but need to deliver it to Nick. Floyd has a truck and can rent a trailer. Toro needs key replacement.
 - Fields need straw bales put out—Butch will investigate and update.
- Inter-league / Travel Ball – James
 - 3xAAAA teams will play in the IL 12U white (Campbell and Los Gatos), 4x10U teams playing exclusively against Los Gatos since both leagues have 4 teams.
 - Rules using BHGS for IL. Only difference is innings limit for pitchers and drop-dead at 120 minutes.
 - AAAA IL games will start by 7th, so week before Opening Day. Will play on A and B on opening day.
 - 8U Zebra classic June 26 and 27th. Send out a flyer about it in the next two weeks to notify potential teams and generate awareness/demand.
- Equipment – Floyd (& Butch)
 - Equipment team will meet next Tuesday to do inventory and prepare for following equipment distribution on Saturday.
- Sponsorship – Amy
 - Working with Jen on registration list to see which teams do not have sponsors and then follow-up with those who do not have them.
 - Update website with the current sponsorship amounts, make it \$300 per team, regardless of division level.
- Snack Shack – Erika
 - Drafting a new snack shack menu, asking for input. Will be there this Sat and Sun cleaning and preparing. Next week Erika will get a debit card to start creating list of Costco, Smart & Final, and each store.
 - Electrical outlet work for freezer will be fixed tomorrow.
 - Will have multi-meal snack shack cards for purchase.
 - **[AI]** Butch wants to review procedures for finances tracking/reporting.
- Marcom – Stacey
 - Update website to say 10U practices 3 times per week vs. just two.

- Butch will pull position descriptions for all the board positions from the by-laws and give to Stacey to use to update the website.
- Safety - Cheri
 - Rain expected. Cheri will check an hour before and in afternoon. (If walk on the grass and see footprints then don't practice.)
 - First aid bags packed/ready.
- Hit-a-thon – Steve
 - **[AI]** Needs final count with numbers. Working on design of shirts. Wants DivReps to record distances so fair—not coaches. Will create and distribute the schedule for everyone to check-in and hit.
- Uniforms – Heather and Kamal
 - Asking to get coach sizes for board shirts early and passed around sign-up list. Nicole will be contacting folks about certifications and will also ask about shirt sizes for Heather and Kamal.
 - Board agreed that we should require coaches and staff must wear at least one piece of BHGS clothing (hat, shirt or jacket) identifying them for games and practices.
- Coach Mentoring – Rich
 - **[AI]** Needs list of practice times in order to coordinate group events (i.e. sliding sessions or pitching clinics).
 - Coaches pitching clinic coming up on Sunday (in March) see website at Butcher park. Will figure out contingency plan for rain.
 - Division reps should reinforce it is required for coaches to attend.
 - Will set up a practice coaching session later.
- Technology Strategist– James
 - Added Google Apps for non-profits account. Gave client-facing board members accounts on @bhgs.net.
 - James notified everyone on the board that he and Michael have access to everyone's account with a BHGS.net email account. It is not private and should not be treated as such. He (and Michael) are administrators and can see all messages, so treat it like an open (not personal account). Also notified the group that their email addresses / accounts @bhgs.net are temporary and will be re-assigned to others at the discretion of the BHGS League Board.
- ACE Certification – Nicole
 - Going well. 21 remaining who need to reply. 6 are in the process. 5 who she doesn't have email/contact for. **[AI]** Needs email/contact information.
 - **[AI]** Will send an update to DivReps of people who have not done the certifications yet.
- Clinics – Rich and Nicole
 - Hitting and defense clinics have gone well for players so far. Was a good refresher even for Thunder players.
 - Good signups for AAAA players for next activity so far. Will open up the second class to 10Us soon if still room available.
- Yearbook – Melissa

- Will generally not be at the meetings, but is engaged through Jen Hickey and will keep timing on-track.
- Scheduling Coordinator – James
 - Wants to move Saturday start times back a little. Board agreed to start 6U at 9:00am (vs. 8:45am) since AAAA games don't start until 12:30pm.
- Volunteer Coordinator – Kelly
 - **[AI]** Needs someone to shadow this position for Kelly since she will retire fully after this year.
 - Kelly will review the registration forms for people who indicated interest in volunteering.
- Umpire in Chief – **OPEN**
 - Organize umpires, clarify rules, oversee our tournament
- Division Representative Updates
 - 6U Div Rep – Michael H.
 - Emailed rosters to coaches, meeting 9:30 this Saturday to let coaches know what to do and cover requirements.
 - 8U Div Rep – Wes
 - Meeting this Saturday at 9:30am regarding expectations/process.
 - 10U Div Rep – Jason
 - Need clarification on roles, teams assigned, will meet on Tuesday (instead of Saturday).
 - **[AI]** Jen will notify the final team selections. **[AI]** Need Floyd to accept invite in order to be assigned as a team owner in TeamSnap. She did 6 and 8s first. Will notify by this weekend for sure.
 - AAAA (12U/14U) Div Rep – Ron
 - Waiting for teams to be formed, then will notify/meet with coaches to cover philosophy of PCA (positive coaching alliance) will emphasize basics and training.
 - Jen will have the teams assigned by this weekend.

V. NEW BUSINESS

- Opening Day Committee – Kelly, Floyd, Steven and Erika
 - Similar to last year. Mainly set now. Asking about volunteers from board and will send out the list of positions.
 - Mayor of Los Gatos Marsha Jensen will be throwing out first pitch.
 - Full snackshack with BBQ, rides, possibly. James will investigate parent/player wiffleball game to keep interest while teams are warming up to play. Floyd will investigate SJ State players coming to Opening Day.

VI. ADJOURNMENT

- Next meeting is Thursday March 5th, 2015 @ 7pm at JJ Magoos.
- Meeting adjourned 8:59 pm.