

Branham Hills Girls Softball  
Board of Trustees Meeting  
February 5<sup>th</sup>, 2009  
Call to order 6:57 p.m.

Attendees;

**League Board:** Joe Forney, Derek Bowers, Lisa Mandy

**Seasonal Board:** Kelly Dierkes, Dave Millet, Dale Grogan, Steve Handell

**Guests:** None

Minutes from the January Meeting (Dated 1/07/09): Kelly Dierkes motioned to approve. Steve Handell second the motion. Minutes were approved.

Presidents Report – Joe Forney

- See “Old Business” below

Vice Presidents Report – Butch Coyne

- N/A

Treasurer’s Report – Lisa Mandy

- Lisa requested on-line access to the checking account. Will meet with Joe at bank to set up.
- Lisa still needs up-to-date copy of Quickbooks. Joe will purchase this and deliver to Lisa.
- Lisa needs a soft copy of the tax return (2007) for the new tax person. Joe to assist.

Player Agent’s Report – Tammy Klauser

- Tammy told Joe: The team rosters and staff lists should be released by this weekend 2/7.

Secretary’s Report – Derek Bowers

- N/A

Umpire in Chief – Steve Handell

- Steve will submit a list of umpire equipment needed to Dave to purchase.
- We discussed using the dropped-third-strike rule in 10u plus stealing home to be compatible with ASA rules. Lisa motioned to approve, Dave 2<sup>nd</sup> the motion. Motion approved.
- We will discuss 4<sup>th</sup> inning (run or batter limit) options for 10u with the 10u coaches in the coach/manager meeting at a later date.

Fundraising/Uniforms – Kelly Dierkes

- Kelly ordered the hit-a-thon shirts (\$864) and needs 50% down.
- Kelly will hand out the basket raffle flyers to the teams at the Ice Cream Social
- Uniforms: Quotes are coming in and we should be ready to order when rosters are completed.
- Kelly will distribute the coach’s shirts and hats at the ICS to the 6u and 8u staffs.

Safety Director/Equipment– Dave Millet

- Dave will order replacement equipment and softballs. Has 3 bids. Approx \$1800 so far.
- The lawn tractor purchase is on hold until we review the actual financials after the start-up purchases are completed. (Dave put a new battery in the golf cart so it’s limping along again)

Clinics & Coach Certifications– Derek Bowers

- Steve Handell will ask the LHS catchers to run a catcher’s clinic for BHGS. Steve will coordinate with Derek to set up the date etc.
- There are only 30 pitch clinic registrants so far. Derek will email one last time this week.

6U Division Representative –

- N/A

8U Division Representative –

- N/A

10U Division Representative – Dale Grogan

- N/A

12U Division Representative – Joe McKinney

- Derek nominated Joe McKinney to be the 12u division rep. Dave 2<sup>nd</sup> the motion. Motion approved.

Old Business:

- Website Update: Derek said we should get the first preliminary look with a few days.
- Outside Bookkeeper search: Butch. Lisa said that Joanne Watkins has been selected.
- Tax Filing Deadline: See Treasurer's report above
- District Concerns / requests (from Butch to Joe to report)
  - o The fence is being moved but it causes drainage problems to address
  - o We're waiting for the Ok from the district to add more dirt to the infields.

New Business:

- Adult team-staff vote: Joe distributed private ballots to all board members per the BHGS procedure and collected votes for all divisions. Any additional candidates will be voted on via the private email process.
- A-Ball proposal-Derek: The proposal and budget was sent out via email. The vote on this proposal will be at the March board meeting.
- Insurance: Joe will upload the BHGS player info spreadsheet to ASA and Lisa will send a check.
- Fields: the fields are in OK condition to practice but Joe will schedule a field-work day to clear the weeks and clean up the details.
- Ice Cream Social: Is Wed. 2/11. Tammy will get the ice cream and Kelly will get balloons delivered.

Next meeting Date:

The next meeting is scheduled for Thursday, March 5th, at 7:00 PM.

Adjournment: 8:56 p.m.

INTERNAL REVENUE SERVICE  
P.O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY  
Employer Identification Number:  
68-0535365  
DLN: 1705335744077

Date: December 10, 2008

Branham Hills Girls Softball  
P.O. Box 24854  
San Jose, CA 95154-4854

Contact Person:  
Robert Choi ID# 31752

Receivership:  
Butch Coyne  
14586 Berry Way  
San Jose, CA 95124

Our letter of completion for Branham Hills Girls Softball, an exempt organization under the Federal income tax section 501( c ) ( 3 ) in clearing the violation of the Board of Directors compensation section of the Federal tax code for the year 2007 - 2008. The Department of Treasury is in receipt of compliance for the 2007 - 2008 violation.

Based on the information submitted April 2008, Branham Hills Girls Softball remains classified as a public charity under the code and the section listed in the heading of this letter. Compliance has been achieved and Branham Hills Girls Softball has demonstrated that Branham Hills Girls Softball complies with all sections of the code.

Update: Recommendation of the Department of Treasury:

Accountability:

- Branham Hills Girls Softball must adhere to the primary purpose of the corporation.

*"The purpose of this corporation is as a public and charitable organization, which establishes a girls' softball league for the betterment of the community and is committed to giving all girls regardless of race, color, creed or athletic ability the freedom to participate in recreational softball."*

- Complete a comprehensive annual budget for Branham Hills Girls Softball, approved by the Board of Directors and available to Branham Hills Girls Softball members.

- All taxes are filed by the deadline.

- All Policies and Procedures are adhered to and that policies and procedures are disseminated to Branham Hill's members.

- Accounting principles are established and monitored by a non-partial bookkeeper. Cash handling procedures are implemented with a check and balance system.

- The Board members may not be compensated for their position on the Board of Branham Hills Girls Softball per the Articles of Incorporation.

*"No part of the net earnings of this corporation shall inure to the benefit of, or be distributable to, its members, trustees, Trustees, officers or to any other private persons, except that the corporation is authorized and empowered to pay reasonable compensation for services*

*rendered and to make payments and distributions in furtherance of the purposes set forth in Article Second hereof."*

The Board of Directors shall consider creating a transitional advisory committee for the purpose of establishing a new Board of Directors for Branham Hills Girls Softball. The advisory committee will consist of the 2008 President, Co-President, Vice-President, Co-Vice-President, Treasure and Co-Treasurer. None of which may be eligible to be elected to a fiduciary Board position.

Unless otherwise stated in previous documentation, or in light of other violations, Branham Hills Girls Softball may conduct the Branham Hills Girls Softball Recreational and Thunder programs without restrictions.

Further violation may result in additional penalties, restrictions or the permanent suspension of the Branham Hills Girls Softball 501 ( c ) (3) status.

Final resolutions will be complete on the receipt of this letter and with the compensation of the Branham Hills Girls Softball Receivers. Branham Hills Girls Softball has been given authorization to compensate the receivers at 1/3 of the required fee.

Primary Receiver:	Mr. Butch Coyne	- \$7,500	Fee \$2,500
Secondary Receivers:	Mr. Dale Grogan	- \$3,000	Fee \$1,000
	Ms. Tina Hopkins	- \$3,000	Fee \$1,000