

Branham Hills Girls Softball
Board of Trustees Meeting
January 7th, 2008
Call to order 7:08 p.m.

Attendees;

League Board: Joe Forney, Butch Coyne, Derek Bowers, Lisa Mandy

Seasonal Board: Kelly Dierkes, Dave Millet

Guests: Dale Grogan

Minutes from the December Meeting (Dated 12/05/08): Butch Coyne motioned to approve. Kelly Dierkes second the motion. Minutes were approved.

Presidents Report – Joe Forney

- See “Old Business” below

Vice Presidents Report – Butch Coyne

- Hay bale tubes were install on the fields to assist with proper rain run-off
- We received the final report from the IRS. (see attached copy at the end of these minutes)

Treasurer’s Report – Lisa Mandy

- Lisa processed the credit card charges from the current registrations
- We had one bounced registration check. Lisa will follow the collection procedure and Dale will send Lisa some example letters that we have used in the past.
- Butch motioned that we purchase a new copy of QuickBooks Premier (approx \$400). Lisa second the motion. Motion approved. Joe will purchase a copy and give to Lisa.

Player Agent’s Report – Tammy Klauser

- N/A

Secretary’s Report – Derek Bowers

- We have over 180 players registered and entered into the system. 14U is low so far. Joe will send an email out to eligible players/families and invite 16u players to register. This would combine the division into a 14u/16u combination, similar to other local leagues.

Umpire in Chief – Steve Handell

- We may have a possible shortage of youth umpires this season due to Leigh’s softball schedule. We may have to utilize more ASA umpires. This may cost more and not allow youth base umpires during those games. We will try and use youth umpires as much as possible where it makes sense.
- Interleague Meeting was in December (Derek attended for Steve) There was a lot of discussion but most likely the rules for 2009 will be the same as 2008.

Fundraising/Uniforms – Kelly Dierkes

- Kelly placed an order for the (Astrojump) inflatable attractions for opening day.

Safety Director/Equipment– Dave Millet

- Dave will take the equipment inventory starting this coming weekend. (with help)
- Dave inquired about adding Jobox permanent storage containers behind each dugout to store field equipment. Butch mentioned that we tried to do this a couple years ago but the district would not allow it over many safety concerns regarding the students.
- Dave will take over the tractor search. So far, there was not much found in the used tractor market.

6U Division Representative –

- N/A

8U Division Representative –

- N/A

10U Division Representative – Dale Grogan

- Joe Forney motioned to appoint Dale Grogan 10U Division rep. Steve Handell second the motion. Dale was approved for this position for the 2009 season.

Old Business:

- Budget Update: N/A
- Website Options: Butch Coyne motioned to approve Derek's recommendation to contract with TST to develop and maintain our new website. Dave Millet second the motion. Motion was approved. Derek will start working with the supplier as soon as we send them the deposit check.
- Outside Bookkeeper search: Butch will continue to search for this firm.
- Tax filing deadline: Kelly will give the contact information for the new tax person to Lisa. Lisa will work with them to get an extension filed by next week now that we have the final IRS release.

New Business:

- District concerns/requests: Joe was contacted several times by the district with multiple complaints.
 - o "The gray fine material on the fields is too thin" There is too much dust when it's windy. We will add some more (coarse grind) material on top and mix it. This will require some equipment on the fields and the neighbors may complain again.
 - o The fencing location on the south/rear side of the snack shack allows a place where students can hide. (this location was originally specified by the district) The request is that we move the fence to be flush with the end of the building. (possibly use district contractor to move the fence)
 - o Butch will contact the district and discuss all of the above items.
- Field work: The board discussed and decided to use the metal benches (in BHGS storage) to replace the worn wooden benches in the dugouts. Butch will coordinate this activity.
- Evaluations 1/31: There will be a planning meeting to discuss staffing and processes for this activity. The meeting is scheduled for Thursday, January 22 at 6:00 PM at Round Table (Camden/Union)

Next meeting Date:

The next meeting is scheduled for Thursday, February 5th, at 7:00 PM.

Adjournment: 8:42 p.m.

INTERNAL REVENUE SERVICE
P.O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY
Employer Identification Number:
68-0535365
DLN: 1705335744077

Date: December 10, 2008

Branham Hills Girls Softball
P.O. Box 24854
San Jose, CA 95154-4854

Contact Person:
Robert Choi ID# 31752

Receivership:
Butch Coyne
14586 Berry Way
San Jose, CA 95124

Our letter of completion for Branham Hills Girls Softball, an exempt organization under the Federal income tax section 501(c) (3) in clearing the violation of the Board of Directors compensation section of the Federal tax code for the year 2007 - 2008. The Department of Treasury is in receipt of compliance for the 2007 - 2008 violation.

Based on the information submitted April 2008, Branham Hills Girls Softball remains classified as a public charity under the code and the section listed in the heading of this letter. Compliance has been achieved and Branham Hills Girls Softball has demonstrated that Branham Hills Girls Softball complies with all sections of the code.

Update: Recommendation of the Department of Treasury:

Accountability:

- Branham Hills Girls Softball must adhere to the primary purpose of the corporation.

"The purpose of this corporation is as a public and charitable organization, which establishes a girls' softball league for the betterment of the community and is committed to giving all girls regardless of race, color, creed or athletic ability the freedom to participate in recreational softball."

- Complete a comprehensive annual budget for Branham Hills Girls Softball, approved by the Board of Directors and available to Branham Hills Girls Softball members.

- All taxes are filed by the deadline.

- All Policies and Procedures are adhered to and that policies and procedures are disseminated to Branham Hill's members.

- Accounting principles are established and monitored by a non-partial bookkeeper. Cash handling procedures are implemented with a check and balance system.

- The Board members may not be compensated for their position on the Board of Branham Hills Girls Softball per the Articles of Incorporation.

"No part of the net earnings of this corporation shall inure to the benefit of, or be distributable to, its members, trustees, Trustees, officers or to any other private persons, except that the corporation is authorized and empowered to pay reasonable compensation for services

rendered and to make payments and distributions in furtherance of the purposes set forth in Article Second hereof."

The Board of Directors shall consider creating a transitional advisory committee for the purpose of establishing a new Board of Directors for Branham Hills Girls Softball. The advisory committee will consist of the 2008 President, Co-President, Vice-President, Co-Vice-President, Treasure and Co-Treasurer. None of which may be eligible to be elected to a fiduciary Board position.

Unless otherwise stated in previous documentation, or in light of other violations, Branham Hills Girls Softball may conduct the Branham Hills Girls Softball Recreational and Thunder programs without restrictions.

Further violation may result in additional penalties, restrictions or the permanent suspension of the Branham Hills Girls Softball 501 (c) (3) status.

Final resolutions will be complete on the receipt of this letter and with the compensation of the Branham Hills Girls Softball Receivers. Branham Hills Girls Softball has been given authorization to compensate the receivers at 1/3 of the required fee.

Primary Receiver:	Mr. Butch Coyne	- \$7,500	Fee \$2,500
Secondary Receivers:	Mr. Dale Grogan	- \$3,000	Fee \$1,000
	Ms. Tina Hopkins	- \$3,000	Fee \$1,000